



# GENERAL MEETING MINUTES

TUESDAY SEPTEMBER 27<sup>TH</sup>, 2022 | 7:00 – 8:15 PM – IN-PERSON AND TEAMS MEETING

<p><b>ATTENDEES:</b> Tiffany Alexander Nicole Kennedy Beth Miller Stephanie Redlich Jillian Gordon Kendra Arkinstall Jennifer Foley Char Green Michelle Keast Liam Lamont</p>	<p>Katie Scotland Jackie Tucker Gangnes Zee Lalji Charlotte Raubenheimer Kendra Taylor Sofya Noskova Jennifer Ganesan Suprumanian Mika Mokkonen</p>	<p>Shane Lalji Brian Openshaw Emily Vinita Mehan MacKenzie Leah Herman Alan Seyedehhanieh Goharjoo Afsin</p>
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**(7:04) Call to Order and Introductions ..... Tiffany Alexander**

- Brief Welcome and overview of how to ask questions on Teams
- PAC Introduction

**(7:10) Administration Report ..... Jillian Gordon / Kendra Arkinstall**

Jillian Godon

- We are honoured to be a Downy Wenjack School, which connects us across the country in taking action for residential schools
- Welcome and introduction to Kendra Arkinstall, Vice Principal
- The Welcome Back and Terry Fox were both back this year – such a great feeling to have these back this year.
- School wide activities – the same style as last year
- Orange Shirt Day – coming up September 29
- Acts of Reconciliation – last year on of our school wide acts was The Heart Project, all students were involved.
- Continuing with the Grandfather Teachings – The first Teaching in October with be Courage.
- Parents and guardians can expect to receive a weekly email on Thursdays from Admin which will include important dates and reminders for the next week.
- We are now back to operating under a Communicable Disease Plan
- Ways we are keeping our school safe include daily cleaning of all high touch surfaces, regular hand washing and sanitizer use, it is important to stay home if you are sick
- Safety reminders – all visitors must sign in at the office, this is for student safety and for emergency response knowledge
- Late arrival – call the school office at main entrance for main building, or at demountable entrance for those in the demountable
- Last year we had started discussion the Boys and Girls signage out front – there was good participation, more information to follow the meeting with SOGI next week
- Athletics – starting in a robust way – larger model that the last couple of years. Sports included at this time: cross country, basketball, triple ball and, track and field.
- Additionally, there will be the opportunity for some teacher sponsored clubs. None currently underway but we should receive an update on this shortly.
- We are doing the Early Literacy Assessment for K-3. This is a way to catch struggling readers, and aid them early.

Kendra Arkinstall

- NV District Meeting – cross country will be for grades 4-7, and basketball for grade 7s only.



- Lunch Monitors – we have a lot of interest from the grade 6 and 7 students. Each assignment is 2-weeks. Currently open to Grade 7's, will invite grade 6's a little later in the school year.

Q&A – Open Discussion

- When will we receive the lunch monitor forms? The lunch monitor forms will be coming out class by class starting with the grade 7's and moving on to the grade 6's thereafter.
- In regards to handwashing, what about kids in the portables since they do not have running water? The portables can use the bathrooms closest to them, but are also encouraged to use hand sanitizer when not possible.
- Request to PAC from educators: Mr. K explained that the Refuge is the heart of the heritage aspect of the school and how it has supported the students and community for many years, well before the renovation. Classes are involved by planting bulbs, veggies, plants and flowers, watering and feeding the fish. Mr. K would like to continue to grow the space by asking the PAC to include a line in the budget to purchase materials to build a shelter inside the refuge. This will allow for outdoor learning to take place more months of the year. The PAC took note and will see how we can support this project, either through PAC funding or the SSA.
- What types of "after school" clubs, like chess club, will the school be offering? We will have a better idea of this after the teachers meeting next week, but anticipate there will be some. These will most likely need to take place after school hours.
- Last year the PAC held a first aid course on a pro-d day, are we able to have more activities planned for pro-d days this year? Admin supports pro-d day life skills programs in the gym. Admin to share gym availability calendar with PAC.
- Is outdoor school happening this year? Yes, we are planning outdoor school outings for grade 3 and grade 6 students.

**(7:42pm) Summary and approve minutes from last meeting ..... Stephanie Redlich**

- Minutes from last meeting approved by Beth Miller and seconded by Nicole Kennedy

**(7:44pm) Introduction to PAC .....Tiffany Alexander**

Elected PAC Board Members

- Co-Presidents – Tiffany Alexander, Nicole Kennedy
- Co-Vice-Presidents – Sandi Thorson, David Pyron
- Treasurer – Beth Miller
- Secretary – Stephanie Redlich
- Board of Directors – Tiffany Alexander, Nicole Kennedy, Sandi Thorson, Beth Miller, Stephanie Redlich, Suhad Mardikian, Arianna Schweber

Non-Elected Positions:

- Emergency Supply Coordinators – Becky and Kimberly
- Fun Lunch Coordinators – Sandi Thorson
- BCCPAC / District PAC Representative – Karen Harris and Melissa McConchie
- Class Rep Coordinator – Katrina
- Communication Scheduler / Marketing – Briannah
- (1) Safety Representative – not yet filled
- (1) FOS Representative / event coordinator – not yet filled

**(7:54pm) Planned 2022 / 2023 Fundraisers ..... Nicole Kennedy**

The following fundraisers were discussed and will be soon underway. Volunteers are always needed in order to make these fundraisers a great success.

- Card project - October
- Purdy's – end of October, pickup to take place December 9
- Karate – ongoing
- Spirit Wear – upcoming – we have new products being offered as well as fun new colours.
- We are going to try Neufeld Farms (was two rivers) – ongoing
- Don't forget about the small everyday purchases that can help the PAC: Mabel Labels, Cobbs, Return-It, etc.



**(8:05pm) Planned 2022/2023 Events .....Tiffany Alexander**

The following events were discussed and will be soon underway. Volunteers are always needed in order to make these events run smoothly:

- Welcome Night – Pizza Night (September) was a great success
- Great Grand Boulevard Pumpkin Walk (October)
- Craft Fair (November)
- Parent Social (December/June) – possibly a bowling night or such, leader required
- Skate Night (December) – we are in communication with Harry Jerome to coordinate this event.
- Ridgeway Multicultural Fair + Book Fair (February)
- Spring Fair (May) unsure – need a full committee
- Bike-to-School Week (June)
- Year-End Pancake Breakfast or BBQ (June)

**(8:13pm) Summary PAC Financials 2021/2022..... Beth Miller**

- Approximately 90k in funds were raised last year, after spending, we were left with approximately 30K in profit.
- Munch a lunch was back last year and starting bringing funds back on a regular basis.
- We are estimating a profit this school year of about 100k, with a plan to spend all on budgeted/allocated items already in the budget.
- SSA budget items needed still from the teachers for board approval.
- The Spring Fair is currently not a line item in the budget, but can easily be added as it raises funds as well.
- Hiroki Fund – \$2,500 allowance – voted to earmark a portion for the grade 7's – vote on 20% of the Hiroki Fund for this.

**(8:25pm) Ratify 2022/2023 PAC Budget ..... Beth Miller**

- 2022/2023 budget approved by board by vote.

Parent Concerns - open forum (if you would like to submit any concerns or discussion topics before or after the PAC meeting, or anonymously, [please use this form](#))

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Meeting Adjourned 8:32pm  
Next PAC Meeting October 25, 2022  
Meeting Notes: Stephanie Redlich

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