



# GENERAL MEETING MINUTES

TUESDAY, NOVEMBER 23, 2021 | 7:15 PM – 8:15 PM – VIRTUAL ZOOM MEETING

## ATTENDANCE:

Alicia C.	Ganesan	Sandi
Amy Reid	Jillian Gordon	Sandra Portman
Beth Miller	Joel Dickie	Sandra Singer
Brian O.	Majid Tadayon	Stephanie Redlich
Charlotte Raubenheimer	Megan Mackenzie	Tiffany Alexander
Chrystal Zachrisson	Melissa McConchie	
Dean Yeo	Rhiann	

## REGULAR MEETING BUSINESS

**(7:15 PM) Call to Order** ..... **Chrystal Zachrisson**  
- Brief welcome

**(7:17 PM) Administration Report**.....**Dean Yeo / Jillian Gordon**

Jillian Gordon, Vice-Principal

- Thursday November 18, 2021 - restarted the grade 7 lunch monitor program, so far everyone is very excited to participate.
- Shout out to PAC for organizing and successfully relaunching the Fun Lunch Program and Treat Tuesday
- The school is slowly starting to organize Safe Field Trips; the first being the Artists for Kids Program at Gordon Smith Gallery
- School Plan Survey – over 100 families participated, which helped generate some very meaningful data. See plan [online](#) from Grade 6/7 strategic workshop.
- Continuing on the Journey of Grandfather Teachings – this month focussed on Honesty, December teaching will be Love.

Dean Yeo, Principal

- COVID Update – not a lot has changed within the school; we are still adhering to the protocols; mask wearing, hand washing, keeping safe distances when possible. The 5-11 vaccine approval is great, however, it will not change how Ridgeway follows the protocols and it is up to each family to choose what is best for their family in regards to the vaccine.
- We were able to start a Grade 7 basketball program – 12 kids are currently enrolled.
- Food Drive – Mr. Hunt creates a beautiful and elaborate food drive at heritage hall each year, students can get involved with the Food Train.
- Band Concert – December 4<sup>th</sup>, outdoors at shipyards for the Tree Lighting Ceremony.
- Walking school bus – is currently in action, and seems to be running smoothly.
- SSA Expenditures were largely spent last year on technology and resource related items – which the school is extremely grateful for.



**(7:28 PM) Summary and Approve Minutes from Last Meeting ..... Stephanie Redlich**

**(7:29PM) 2021/2022 Budget Update ..... Beth Miller**

- Funds Raised to-date / Current Approximate PAC Revenue .....	\$7,442
<i>Spirit Wear</i> .....	\$2,550
<i>Family Photos</i> .....	\$1,450
<i>Farm Fresh Apples</i> .....	\$398
<i>The Card Project</i> .....	\$2,292
<i>Subway – November</i> .....	\$369
<i>Booster Juice – November</i> .....	\$382

Reconciliation / Financial Statement

- We will have a clearer financial statement next month as training is almost completed in the PAC Accounting systems.
- We have had a strong start to fundraising this year; Fun Lunch, Spirit Wear and The card Project are doing well, and we are trending towards staying on budget this year so far.
- To keep Grade 7 fundraising separate, a subaccount has been created in the banking system.

Hiroki Fund - REMINDER TO FAMILIES IN NEED

- Hiroki Fund is here to offer support when funding is needed for; school field trips, cold weather clothing, grocery gift cards, etc.
- The fund was traditionally run through school admin, but an alternate option is to discreetly email [president@ridgewaypac.org](mailto:president@ridgewaypac.org) for an application.
- The fund and support are listed on the PAC Website, Class reps often share with families and remind that there is support for those in need.
- Last Year, the Grade 7's raised an additional \$770 to go towards the Hiroki Fund.

**(7:37pm) Safety Update ..... Amy Reid**

- Attended the Safety Meeting this month and it was really focussed on Emergency Preparedness, due to the recent natural disasters in BC.
- One presenter was from NS Emergency Management, and highly recommended the Alertable App – which is free
- Alertable App – you can pick your community and you will receive emergency notifications from a reputable source, fast enough to prepare and act as early as needed.
- PAC to send out a Newsletter on Emergency Preparedness and include access to the app
- The School Admin have a plan in place for Release of Student Protocol, based on the type of incident.
- Crossing Guard update – this role has been filled.
- Concerns about traffic around school grounds still being an issue. Traffic related concerns need to be reviewed by the City of North Vancouver.

**(7:45pm) Upcoming Events ..... Tiffany Alexander**

The PAC is anticipating the following 2021/2022 Events:

- Skate Night at the shipyards as this is an outdoor rink and can be executed safely.
- Multicultural Fair – typically this event does take place in February indoors, however, this year we will be looking to host mid-April in order to safely operate outdoors. Once dates are confirmed, will start the planning process
- Bike to School – planned for May/June.



- Pancake Breakfast – we are hoping to host this event, but will need to ensure COVID protocols allow.

**(7:50pm) PAC Executive / Volunteer Update ..... Chrystal Zachrisson**

We are in need of the following urgent volunteers:

- Class Reps – To help connect parents and students, to relay important information from the PAC, and to organize teacher gifts – the holidays are right around the corner so its important that all classes have reps.
- Marketing Coordinator: Facebook, Mailchimp, messaging to parents, scheduling mailouts, etc.
- Suhad has stepped down from Treasurer position – thank you Suhad for your time and support to the PAC!

VOTED IN (by majority vote) >> Beth Miller for Treasurer and Board Member

**(7:57pm) Open Floor for Parent Questions & Concerns .....**

Open Discussion

- Grade 6-7 Ski Program offered through the school, is this open to younger grades as well.  
*The school typically can accommodate up to about allows 45 students. Depending on interest, in the past, and likely in the future, may open up to younger grades, however, due to covid, this year we may need to limit the outing to just grade 6-7 students due to transport. This program discussions have started, however the non-essential travel restrictions dur to fuel shortage has delayed this program.*
- We feel like we are missing some important signups, activities or other information, do we have a forum where all of this information can be view together in one place?  
*For general information, you can find that on the website, facebook page or in your email from the school or PAC. Events and activities that come through are posted to the Facebook page as quickly as possible; but not everything that comes in always makes it up there. For non-PAC related activities, sometimes information is only relevant to certain grades or classes, therefore, communication will only go out to those families. Families will receive information that pertains to their student.*
- Do we know what Outdoor School for the Grade 6's will look like this year?  
*Unfortunately, we don't really know what that will look like this year, maybe a scaled down version.*

DPAC Update from Melissa McConchie

- Attended monthly DPAC Meeting – its extremely important to engage volunteers in the PAC
- We were advised to post the PAC Bylaws on our website – which we have done.

**(8:14pm) Meeting Adjourned ..... Tiffany Alexander**

If you would like to submit any concerns or discussion topics before or after the PAC meeting, or anonymously, [please use this form.](#)

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Meeting Adjourned 8:14pm  
(Board Metting December 2021)  
Next PAC Meeting January 18, 2022  
Meeting Notes: Stephanie Redlich