



## Minutes of the Ridgeway PAC Meeting & AGM

MONDAY MAY 17<sup>TH</sup>, 2021 | 7:00 PM – 8:30 PM – VIRTUAL ZOOM MEETING

### ATTENDANCE:

Ali Ritchie	Jillian Gordon (Vice Principal)
Amy Reid	Katie Scotland
Arieanna Schweber	Meredith Dawson
Chrystal Zachrisson (President)	Sandi Thorson
David Pyron	Stephanie Redlich (Secretary)
Dean Yeo (Ridgeway Principal)	Suhad Mardikian (Treasurer)
Jen Anderson	Tiffany Alexander

### REGULAR MEETING BUSINESS

#### **(7:04pm) Call to Order and Introductions ..... Chrystal Zachrisson**

- Brief welcome and overview of how to ask questions and vote for this virtual AGM
  - o Because this is a small group, use the “raise hand” feature or ask in the group message field.
  - o Will be holding vote using polls.
- PAC introductions – kept this brief as the group was small
- Announced that we will be adding new line to the agenda to discuss playground budget.

#### **(7:10pm) Administration Report .....Dean Yeo / Jillian Gordon**

- *Administration Report, including outlook for next year (if needed)*
- Q&A

#### Jillian Gordon (Vice Principal):

- Updates regarding the Grade 6/7 book club
  - o they have finished all of the regular meetings but there was so much enthusiasm from the students, they are holding a final meeting tomorrow (May 18)
  - o The book/topic was thoroughly enjoyed by all. Mr. Watt and Mrs. Galliley, Ms. Chang, Ms. Vameer, Ms. Chui are all involved.
- Update on behalf of school last collaboration, *Seven Grandfather Teaching Connections Wisdom, Love, Respect, Bravery, Honesty, Humility and Truth*
  - o The staff are hoping to share more of these teachings with the parents in the future – through assemblies next year
  - o See here for more information:  
<https://ecampusontario.pressbooks.pub/movementtowardsreconciliation/chapter/the-seven-grandfather-teachings/>
- Regarding reporting
  - o With this previous year, the term three self-assessment has focussed on core competencies, thinking and communication: personal and social. Parents are provided access to these reports through the portal.

#### Dean Yeo (Principal):

- Bike to School Week is coming up – Mr. Tisdale and Mr. Gale will be taking this event on.
  - o Dean will send a reminder to Event Coordinators/PAC communications tonight (May 17).
- Soaking Wet Event - Dunk Mr. Yeo:
  - o Reward /prize for the Raffle Fundraiser Top Seller (and their class)



- Super successful fundraiser, the students were very dedicated and involved in this event.
- Antoinette Portis's "Not a Box" STEM Project happening this Wednesday (May 19):
  - STEM – Science, Technology, Engineering & Mathematics
  - This project is geared around the concept of "thinking outside the box" encouraging creativity
  - This has been a group project in the past, but due to covid, each student will work on their own creations.
- Year End Activities: K Orientation, Grad Assembly, Year End Assembly will all be held virtually this year again.
- What is the school organization going to look like next year?
  - Currently going to be down one division – from 29 this year to 28 divisions next year
  - Anticipated similar number of students in attendance.
  - The class size is structured using a "remedy tool" that calculates maximum number of students and maximum number if low incidence limitation students.
  - Since many low incidence limitation students will be graduating from Ridgeway this year, this recalculates the number of students / divisions allowed.
- Regarding staffing changes:
  - Currently unclear exactly what staffing changes will occur, however there is a high likelihood that there will be changes that involve three staff members, both due to staff choosing to move on to other opportunities, and part because we will be losing a division, therefore, will have a surplus position where at least one teacher will need to be moved out of Ridgeway.
- Student-Teacher-Family (STF) Conferences are currently in the works again for next year. Firm dates are still in progress however, anticipating the second or third week of November 2021

Q: Will this be another year of cohorts?

A: (Dean Yeo) Since we are already an elementary school with classroom cohorts, this will remain the same. If physical distancing restrictions are relieved, will reintroduce combined activities. This year, twins were placed in the same cohort for safety measures – will discuss with parents of twins on their preference for this upcoming year.

Q: Do you have any directive on what might change in regards to PAC related activities, ex: Fun Lunch, etc. Also to consider that vendors might be able to step up and provide/delivery food in a safe way.

A: (Dean Yeo) We will not be able to make any firm decisions on this until at least June. All depending on the PHO in place at that time. We would definitely like to entertain some variation of these programs.

Q: Have you heard anything from the Government regarding school organized covid vaccination? On the topic, the Grade 6 vaccinations were not received.

A: (Dean Yeo) At this time, we have not heard anything in this regard. Will remind parents to speak with their doctors to ensure Grade 6 vaccinations are kept up to date.

**(7:26pm) Summary and Approve minutes from last meeting ..... Chrystal Zachrison**

- Meeting minutes were reviewed prior to this meeting and provided via link at the start of the meeting - Approved by Arieanna Scheber and seconded by Jennifer Anderson.

**(7:26pm) Summary of 2020/2021 Year-to-Date Budget ..... Chrystal Zachrison**

Total Assets: \$178,760 - Operating (Non-Gaming Account: \$153,275 / Gaming Account: \$25,485

Assets currently allocated to Playground: \$133,750

**Total Remaining Assets: \$45,000**



- Hiroki Fund
  - o Hiroki fund will be more because the grade 7's are also making a donation this year, as he would have graduated with this class.
  - o Recognition in a newsletter – Meredith to include Hiroki in year book. Hiroki's sister will be receiving a year book as gift on his behalf.
  - o Hiroki Fund will have it's own line in the budget moving forward keep running balance for clarity purposes.

**(7:37pm) Consensus on events to [plan] to host next year (show of hands) ..... Chrystal Zachrison**

VOTE Which event(s) would you like to prioritize for 2021/2022 school year?

- 88% Welcome Night (Sept) – *pizza, classroom visit for parents and to get to know the school*
- 50% FOS Events (Haunted Harvest, Oct)
- 38% Craft Fair (Nov) – *not a fundraiser but brings community together, typically includes 25-30 vendors, and a Grade 7 bake sale*
- 63% Parent Social(s) (Dec / June)
- 63% Multicultural Fair (Feb, with Book Fair, if able) – *allows families to share and celebrate their cultures – share cultural food and snacks – aligned with Heritage Week (Feb also)*
- 75% Spring Fair (May) – *spring fair includes rides, food, shopping and an auction – the raffle this year was promoted on its own and was a HUGE success.*
- 50% Bike to School Week (May) – *PAC involved, coordinates music, dance, police escort parade to make it fun!*
- 100% Pancake Breakfast (June) – *typically an outdoor event when 1800-2000 pancakes are brought in by a caterer while teachers and volunteers top the students pancakes with whip cream and strawberries. Very social fun event.*

Others to consider: Free Skate Night at Harry Jerome, Volunteer Appreciation Nights, Teacher / Staff Thank You

**(7:42pm) Introductions to 2021 / 2022 Committees**

- Discussed standard PAC committees
- Aside from standard committees the PAC has, we will be focussing on adding the following important committees for the 2021/2022 school year:
  - o Advocacy committee and support committee
  - o Split social
- Big task of getting parents signed up for PAC communications. PAC is requesting assistance from Dean to provide information as soon as it is available related to incoming students and transfer students.

**(7:50pm) School Playgrounds**

New Playground

- There are several steps required before the students are able to play on the new playground, these include, but are not limited to:
  - o Resurfacing needs to be completed (5 days for resurfacing plus 24 hours to cure)



- Needs to be signed off, permitted, and SD44 will be in to raise and level the bark mulch and field to meet requirements.
- Planting is yet to be done, but will not affect the “opening” of the playground.

#### Updates to Existing Playgrounds

- Will the school be resurfacing the rest of the school playgrounds? The school will need to look into the draining issue at the existing playground and redo the surfacing, but will remain bark mulch to stay on budget.

Thank you message from Dean to PAC for ongoing work and support.

Regular PAC Meeting Adjourned 7:56PM

Meeting Notes: Stephanie Redlich

### **(7:56pm) ANNUAL GENERAL MEETING BUSINESS**

#### **Introduction to various roles on the PAC**

- Elected Positions:
  - Co-Presidents (2)
  - Co-Vice-Presidents (2)
  - Secretary (1)
  - Treasurer (1)
  - Directors (3+, including Secretary and Treasurer)
- Non-Elected Positions:
  - Safety Representative (1)
  - Emergency Supply Coordinators (2)
  - Fun Lunch Coordinators (2)
  - BCCPAC & DPAC Representative (1)
  - FOS Representative / BIPOC Event Coordinator (1)
  - Class Representative Coordinator (1)
  - Communications Scheduler / Marketing (1-2)
- Committees:
  - Advocacy (3), Parent Support (2+), Social (3+), Student Events (5+), Fun Lunch (7), Spring Fair Raffle (6), Auction (2), Vendors (2), Craft Fair (2), Multicultural Fair (2), Family of Schools (FOS) Events (3+), Bike to School Week (1), Fundraising (6), Volunteer Pool (5+).

#### **Review & Approval of 2020/2021 Budget**

- Assumed \$46k remaining in account
- Went through budget line after line – total spend \$50K
- In the budget, left off items that did not take place this year, but will revise the budget if we are allowed to run these next year. Will need to vote throughout the year to add items back into the budget

VOTED to switch PAC communication from Dropbox to MS TEAMS available to PAC (charity) for \$5 per person  
VOTE on 2021/2022 budget – majority (100%) vote – approved.

VOTE for taking \$5k out of contingency for playground “overage” from Marathon – majority (100%) vote – approved.



**Nominations & Voting for Elected PAC Positions**

<b>Co-Presidents</b>	Chrystal Zachrison Tiffany Alexander	100% YES VOTE 100% YES VOTE
<b>Co-Vice-President</b>	David Pyron (1/2) <i>Position not yet filled (2/2)</i>	100% YES VOTE
<b>Treasurer</b>	Suhad Mardikian	100% YES VOTE
<b>Secretary</b>	Stephanie Redlich	100% YES VOTE
<b>DPAC</b>	<i>Position not yet filled</i>	
<b>Board of Directors</b>	Chrystal Zachrison, David Pyron, Arieanna Schewber (non-voting as Past President), Stephanie Redlich, Suhad Mardikian, Amy Reid, Tiffany Alexander, Sandi Thorson	100% YES VOTE FOR ALL

**Committees:**

Went over “How to get involved” for new parents to the school. Some positions were filled today but will focus on filling the remainder positions in September.

- Munchalunch Representative – Amy Reid for hands on, not tech
- Safety Rep – Amy Reid

Update to [meeting page](#) on Ridgeway PAC website – proposed new dates/ times for meetings for 2020/2021.

Collectively discussed and agreed on how to recognize teachers this year:

VOTED for \$500 (\$5) per staff (80+ members, including teachers, admin, custodial etc.) – 100% vote yes (Andrews Café gift card)

Meeting Adjourned 9:09PM

Next meeting is September 2021

Meeting Notes: Stephanie Redlich