



Minutes of the Ridgeway PAC Meeting

MONDAY APRIL 19TH, 2021 | 7:00 PM – 8:30 PM – VIRTUAL ZOOM MEETING

ATTENDANCE:

Ali Ritchie	Jillian Gordon
Jen Anderson	Kim Jackman
Karen and Kelly	Dean Yeo (Ridgeway Principal)
Chrystal Zachrisson (President)	Rachel Viallavincencio
Arieanna Schweber (Board)	Stephanie Redlich (Acting Secretary)

(7:16) Call to Order – Chrystal Zachrisson

(7:24) Approve minutes from the last meeting – Arieanna Schweber (1st) and Ali Ritchie(2nd)

(7:17) Updates from Ridgeway's Principal Dean Yeo and Vice-Principal Jillian Gordon

Dean Yeo (Principal):

- Admin report / covid update – not a lot to discuss
- Mask wearing going really well, would say 99+% wearing masks in grades 4-7, and a lot of the younger grades wearing masks as well
- Announcement – K-12 teachers being vaccinated in the coming weeks, however, being administered by school and since Ridgeway has done so well up to this point, may be later on the priority list
- Upcoming 'Events'
 - o K orientation – will do, but will have to be done differently, as parents are not allowed on the premises for an organized 'event'
 - o Same for Grade 7 Grad – will need to do this virtually.
 - o No fun day – but will make the best of it

Jillian Gordon (Vice Principal):

- Thank you to Rachel – teacher on the call – shout out to you for all you've been doing!
- Safe arrival pilot: we should have received email re the Attendance Pilot Program
 - o Goal is to improve efficiency and safety – starting this week
- Sadly, not able to host ANY outdoor services this spring; including Hub Cycling, which we are very familiar with, or any alternate programs; yoga, gymnastics, etc. Looking forward to being able to do this next year
- School highlights: Grade 7's have been doing announcements – proudly taking this very seriously

- Dean and Jillian discussed Sense of Belonging... diverse connection etc.
- It's been a special month with Sadiki and Ramadan happening – great teaching opportunities for the students
- Salmon program – in full growing mode, lots of classes have been able to see
- Staff work – upcoming collaboration – last Wednesday of month early dismissal – 7 grandfather connections Wisdom, Love, Respect, Bravery, Honesty, Humility and Truth – have been using animals to

(7:22pm) Introduce our new PAC Secretary & Emergency Supply Representatives

- Stephanie Redlich as Acting Secretary, will be up for Board Voting next meeting



- Kelly Harris and Karen introduced as Emergency Supply Representatives

(7:24pm) Spring Raffle – Jen Anderson

- Spring raffle is in full swing as of a week ago
- Cautiously optimistic – many families wanting extra books, currently 12 extras being requested
- Get the word out on why its important to, and how to return unused books early:
 - o Teachers to give them back to students who may have left, or are transition students and have not yet collected their books (Jillian to touch base with Teachers re transition students)
 - o PAC does not have this information to send directly to those students
 - o Assuming if students have not collected their books by tomorrow, they are “free” to be redistributed
 - o In the past we have been able to hand out half sold books, but because of covid, this will not be possible.
- All sold and unused books are due back in class April 26th, in order to have them ‘processed’ by April 6
- Yeo did a reminder announcement yesterday and will do another this week
- Normally only sell 50% - but there seems to be a lot of interest this year, potentially on track for \$10-15k in funds raised this year
- Rachel and Kim have volunteered to unstaple, separate, and tally books

(7:31pm) New Playground Update – Arieanna Schweber and Chrystal Zachrisson

- Current spend is at \$205,000 – cost increased due to surfacing
- Everything has been ordered and almost everything is completed – we have just one more piece to be installed – this will likely take place tomorrow or Wednesday
- Once the last structure is installed, the resurfacing may begin
- \$8,000 of budget going towards planting – this still needs to happen, likely during summer break – will need volunteers, if allowed (covid), otherwise, may need to pause planting temporarily
- Prior to completion – we can expect two more lumpsums of money to come in
- \$10,000 received from Neptune terminal to bridge esthetic gap
- The School District will add the surrounding dirt, then install edging – anticipated within 1-2 weeks
- Have been approved for \$30K Community Grant funds from the Tire Stewardship Foundation – will not receive funds until after completion and final report submitted.
- We are keeping on top of the budget – lots of hurdles but going well
- Suggest Class reps to prepare and distribute an email recognizing the hard work and success of this PAC project

(7:33pm) Fundraising Update – Jen Anderson

- Over \$7,000 in fundraising, estimated spend is \$5,500, so assuming we are up. Spirit Wear purchases were split between new money (credit card payments) and Munch-a-Lunch credits being used. Munch-a-Lunch does not have a breakdown of payment method, therefore, can only assume amount of credit used vs credit card payments. Will seek further breakdown from Munch-a-Lunch – or will manually calculate.
- We are within budget.

(7:38pm) PAC Budget Discussion

- \$2,000 unclaimed credits – close out by the end of the year
- Priority to have budget reconciled before/for the AGM in May.



- Munch-a-Lunch can create a payment breakdown report for reconciliation next year – to discuss with them in advance
- Reach out to parents with an existing credit from Munch-a-Lunch program and get confirmation that they are donating their credits – Stephanie has volunteered, Kim to provide guidance.
- \$7,700 not including spirit wear
- Assumed \$1,500 left
- Voted and approved \$5,000 to be spent for programs that can no longer be run
- Decide to go forward and run this years budget -10k and work with contingency
 - o 1000 spend on families in need
 - o 300 family and school funding
 - o 8000 raffle historically gaming funds cannot be used for many expenses
 - o \$10,000 towards ipads, unless teachers have a large ask for next year already
- Redistribute programing funding 5000? School cannot use the funds this year, but would like PAC to keep this item in the annual PAC budget in future
- PAC requesting a tentative list of priority purchase items from teachers for next year – Dean and Jillian to reach out to teachers for this list. Hopefully can provide this list for the MAY PAC Meeting / AGM, if possible.
- PAC did not receive list of requests for 2020/2021 year as the SSA was cancelled due to covid.
- Fun Lunch largely funds SSA requests – so without Fun Lunch, need to be careful with this budget
- Emergency Supply Equipment – Karen and Kelly
 - o Current issue is mouldy boxes – would like to use budget to replace cardboard boxes with plastic totes.
 - o Current budget is \$1,200 – should cover costs needed
 - o Water has expired – needs to be replaced
 - o Update/upgrade backpacks also as these may be damp/mouldy – needs a thorough check, but PAC believes only masks need to be purchased
 - o Mold spray needed – industrial – put in a ventilation system to keep moisture out – compare costs with other schools who have updated their Emergency Supplies

(7:59pm) Teacher Representative Input – Rachel Viallavincencio

- Grade 1 class very excited – thank you for the playground
- Fundraising is doing so well – this makes staff happy – looking forward to technology
- PE equipment- comes out of PAC budget – Scott orders \$1,100 worth of equipment annually – PAC VOTED to spend \$1,100 on Sports Equipment
- Other Sports equipment suggestions – frisbees (ultimate frisbee or frisbee golf)
- Walking field trips
 - o Jillian just received updated guidance, possible opportunities for close walks safely – nut not to attend any indoor facilities
 - o Volunteer parents will not be able to join

(8:11pm) VOTE – Spending for gym equipment 7 for yes, 0 for no

(8:11pm) BIPOC Committee – Chrystal Zachrisson

- Virtual Event hosted by the Sutherland Family of Schools (which Ridgeway is a part of)
- This session is about three real life families, and getting access for children with disabilities



- Do not believe these are recorded to be viewed later, as they are personal, safe forum for discussion which includes personal breakout sessions
- Budget was \$375, spent \$300

(8:14pm) Open Discussion – Parent Concerns

- PAC to send reminder to parent body the CNV Mobility Strategy Survey
 - o Replace long term transport plan
 - o Important input as this plan carries forward for next 10 years of planning – Please go online and do the survey
 - o District, city and west van – you can have a voice by completing the survey
- Mural work around ridgeway – TBD – assuming need to table this project because of covid – wanted to utilize children for the project.
- Update on pressing cross walk lights – crossing lights are going in at St Andrews/Ridgeway intersection and Keith/Moody intersection
- The Keith/Moody lights are in budget but not yet planned/scheduled
- Road safety still an issue
 - o Have noticed kids still walking / crossing midway through the street
 - o RCMP has been by recently ticketing people for unsafe behaviour on the road. I.E. parents are still stopping at stop sign and let kids out – which holds up traffic
- PAC to send out a Road safety reminder / newsletter

(8:21pm) Class Representatives – priorities for Apr/May 2021

- Not much going on right now – still ongoing Grade 7 Fundraisers:
 - o Flowers, plants, veg and herbs for Mothers Day
 - o Well Fed
- No more/new fundraisers after this for the year as this year has been fundraiser heavy

(8:22pm) PAC Executive Positions 2021/2022

- Treasurer – Suhad
- VP – open
- President – open, but if no takers, Chrystal will continue in this role
- Secretary – Stephanie (still to be voted in)

PAC Executives to have a Board Meeting prior to AGM – suggested 1 week prior to discuss Decision Making
Priorities for 2021/2022 – connect with Class Reps

Meeting Adjourned 8:25PM

Next meeting and AGM is May 17, 2021

Meeting Notes: Stephanie Redlich